



**The Gazette of Meghalaya**  
**EXTRAORDINARY**  
**PUBLISHED BY AUTHORITY**

No. 170

Shillong, Thursday, October 1, 2020

9<sup>th</sup> Asvina, 1942 (S. E.)

**PART-I**

**GOVERNMENT OF MEGHALAYA**  
**LAW (B) DEPARTMENT**

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**NOTIFICATION**

The 28<sup>th</sup> September, 2020.

**No.LJ(B).1/2018/78.** - In exercise of the powers conferred by sub-section (1) of section 20 of the Code of Criminal Procedure, 1973, the Governor of Meghalaya is pleased to appoint the following Non-MCS Officer as Executive Magistrate in connection with monitoring of illegal transportation of coal including mining as per National Green Tribunal (NGT) Order for a period of 3 (three) months or till further orders.

Sl. No.	Name of Officer and Designation	Jurisdiction	To be placed with District/ Sub-Division.
1.	Shri Shemphanglin Syiemlieh Block Development Officer, Mawshynrut C. & R.D., Block.	West Khasi Hills District, Nongstoin	Deputy Commissioner, West Khasi Hills District, Nongstoin.

**S. K. SANGMA,**  
Deputy Secretary to the Govt. of Meghalaya,  
Law (B) Department.



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## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

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**NOTIFICATION**

The 13<sup>th</sup> July, 2020.

**No.ERTS(T)2/2020/303.** - In exercise of the powers conferred by section 148 of the Meghalaya Goods and Services Tax Act, 2017 (Act 10 of 2017), the Government of Meghalaya, on the recommendations of the Council, hereby makes the following further amendment in the notification of the Government of Meghalaya No.21/2019 - State Tax, dated the 23<sup>rd</sup> April, 2019, published in the Gazette of Meghalaya, *Extraordinary*, Part-IIA, *vide* number 181, dated the 2<sup>nd</sup> May, 2019, namely:-

In the said notification, in the third paragraph, in the first proviso, for the figures, letters and words "15<sup>th</sup> day of July, 2020", the figures, letters and words "31<sup>st</sup> day of August, 2020" shall be substituted.

**S. A. SYNREM,**

Commissioner & Secretary to the Government of Meghalaya,  
Excise, Registration, Taxation and Stamps Department.



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## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

### NOTIFICATION

The 30<sup>th</sup> July, 2020.

**No.ERTS(T)2/2020/341.** - In exercise of the powers conferred by sub-rule (4) of rule 48 of the Meghalaya Goods & Services Tax Rules, 2017, the Government of Meghalaya, on the recommendations of the Council, hereby makes the following amendments in notification of the Government No.13/2020 - State Tax, dated the 21<sup>st</sup> March, 2020, published in the *Gazette of Meghalaya, Extraordinary*, Part-IIA, vide number 95, dated the 4<sup>th</sup> May, 2020, namely:-

In the said notification, in the first paragraph,

- (i) before the words "those referred to in sub-rules", the words "a Special Economic Zone unit and" shall be inserted;
- (ii) for the words "one hundred crore rupees", the words "five hundred crore rupees" shall be substituted.

**S. A. SYNREM,**  
Commissioner & Secretary to the Government of Meghalaya,  
Excise, Registration, Taxation and Stamps Department.



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## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

### NOTIFICATION

The 30<sup>th</sup> July, 2020.

**No.ERTS(T)2/2020/340.** - In exercise of the powers conferred by section 164 of the Meghalaya Goods and Services Tax Act, 2017 (Act 10 of 2017), the Government, of Meghalaya, on the recommendations of the Council, hereby makes the following rules further to amend the Meghalaya Goods and Services Tax Rules, 2017, namely:-

- (1) These rules may be called the Meghalaya Goods and Services Tax (Ninth Amendment) Rules, 2020.
- (2) They shall come into force on the date of issue by the Government.
- In the Meghalaya Goods and Services Tax Rules, 2017, for **FORM GST INV-01**, the following form shall be substituted, namely:-

#### "FORM GST INV - 1

(See Rule 48)

#### Format/Schema for e-Invoice

**Note 1:** Cardinality means whether reporting of the item(s) is mandatory or optional as explained below:

**0..1:** It means that reporting of item is optional and when reported, the same cannot be repeated.

**1..1:** It means that reporting of item is mandatory but cannot be repeated.

**1..n:** It means that reporting of item is mandatory and can be repeated more than once.

**0..n:** It means that reporting of item is optional but can be repeated more than once if reported. For example, *previous invoice reference is optional but if required one can mention many previous invoice references.*

**Note 2:** Field specification Number (*Max length: m, n*) indicates 'm' places before decimal point and 'n' places after decimal point. For example, *Number (Max length: 3,3) will have the format 999.999.*

Schema (Version 1.1)							
Sr. No.	Technical name of the field	Cardinality (0..1/ 1..1/ 0..n/ 1..n)	Brief Description of the field	Whether Mandatory/ Optional	Technical Field Specification	Sample Value of the field	Explanatory Notes
1.	Basic Details	1..1		Mandatory			Header for Basic Details
1.0	Version	1..1	Version Number	Mandatory	String (Max. Length:6)	1.1	This is version of the e-invoice schema. It will be used to keep track of version of Invoice specification.
1.1	IRN	1..1	Invoice Reference Number	Mandatory	String (Length:64)	a5c12dca80e7433217.....ba4013750f2046f229	<p>This will be a unique reference number for the invoice.</p> <p><b><u>However, the supplier will not be populating this field.</u></b></p> <p>The registration request may not have this field populated.</p> <p>The Invoice Registration Portal (IRP) will generate this IRN and respond to the registration request.</p>
							e-invoice is valid only when it has the IRN. Hence, this is marked as mandatory field.
1.2	Supply_Type_Code	1..1	Code for Supply Type	Mandatory	Enumerated List	B2B/B2C/SEZWP/SEZWOP/EXPWP/EXPWOP/DEXP	<p>This will be the code to identify type of supply.</p> <p><b>B2B:</b> Business to Business</p> <p><b>B2C:</b> Business to Consumer</p> <p><b>SEZWP:</b> To SEZ with Payment</p> <p><b>SEZWOP:</b> To SEZ without Payment</p> <p><b>EXPWP:</b> Export with Payment</p> <p><b>EXPWOP:</b> Export without Payment</p> <p><b>DEXP:</b> Deemed Export</p>

1.3	Document_ Type_Code	1..1	Code for Document Type	Mandatory	Enumerated List	INV / CRN / DBN	Type of Document:  INV for Invoice,  CRN for Credit Note,  DBN for Debit note.
1.4	Document_ Num	1..1	Document Number	Mandatory	String (Max Length:16)	Sa/1/2019	This is as per relevant rule in CGST/SGST/UTGST Rules.
1.5	Document_ Date	1..1	Document Date	Mandatory	String (DD/MM/YYYY)	21/07/2019	The date on which the Invoice was issued. Format "DD/MM/YYYY"
1.6	Additional_ Currency_ Code	0..1	Additional Currency Code	Optional	Enumerated List	USD, EUR	The field is for reporting additional currency, if any, in which all invoice amounts can be given, along with INR.  One such additional currency may be used in the invoice, as per list published under ISO 4217 standard.  List published and updated from time to time at <a href="https://www.icagate.gov.in/Webappl/CUR_ENQ">https://www.icagate.gov.in/Webappl/CUR_ENQ</a>
1.7	Reverse_ Charge	0..1	Reverse Charge	Optional	String (Length:1)	Y	Whether the tax liability payable is under Reverse Charge.
1.8	IGST_ Applicability_ despite_ Supplier_and_ Recipient_ located_in_ same_State/UT	0..1	IGST Applicability despite Supplier and Recipient located in same State/UT	Optional	String (Length: 1)	N	To report the scenarios where the supply is chargeable to IGST despite the fact that the Supplier and Recipient are located within same State/UT
2.	Document_ Period	0..1		Optional			<b>Header for Document Period</b>
2.1	Document_ Period_Start_ Date	1..1	Document Period Start Date	Mandatory	String (DD/MM/YYYY)	21/07/2019	This is the start date of the document period (delivery/invoice period).  (This field is mandatory only if this section is selected)

2.2	Document_Period_End_Date	1..1	Document Period End Date	Mandatory	String (DD/MM/YYYY)	21/07/2019	This is the end date of the document period (delivery/invoice period).  (This field is mandatory only if this section is selected)
3.	Preceding Document / Contract Reference	0..1		Optional			<b>Header for Preceding Document / Contract Reference</b>
3.1	Preceding Document Reference	0..n		Optional			<b>Sub-header for Preceding Document Reference</b>
3.1.1	Preceding_Document_Number	1..1	Preceding Document Number	Mandatory	String (Max length:16)	Sa/1/2019	This is the reference of original document/invoice to be provided optionally in the case of debit or credit notes.  Credit/Debit notes, against invoices can also be referred here.  (This field is mandatory only if this section is selected)
3.1.2	Preceding_Document_Date	1..1	Date of Preceding Document	Mandatory	String (DD/MM/YYYY)	21/07/2019	Date of preceding document/invoice.  (This field is mandatory only if this section is selected)
3.1.3	Other_Reference	0..1	Other Reference	Optional	String (Max length:20)	KOL01	This field is to provide any additional reference e.g. specific branch, their user ID, their employee ID, sales centre reference etc.
3.2	Receipt / Contract References	0..n		Optional			<b>Sub-header for Receipt / Contract References</b>
3.2.1	Receipt_Advice_Reference	0..1	Receipt Advice Reference	Optional	String (Max length:20)	CREDIT30	This reference is kept for user to provide number of their receipt advice to their customer, in lieu of advance.
3.2.2	Receipt_Advice_Date	0..1	Date of Receipt Advice	Optional	String (DD/MM/YYYY)	21/07/2019	Date of issue of receipt advice for advance.
3.2.3	Tender_or_Lot_Reference	0..1	Tender or Lot Reference	Optional	String (Max length:20)	TENDERJ AN2020	This reference is kept for mentioning number or details of Lot or Tender, if supplies are made under such Lot or tender.

3.2.4	Contract_Reference	0..1	Contract Reference	Optional	String (Max length:20)	CONT23072019	This reference is kept for mentioning contract number, if supplies are made under any specific Contract
3.2.5	External_Reference	0..1	External Reference	Optional	String (Max length:20)	EXT23222	An additional field for provision of any additional/external reference number for the supply.
3.2.6	Project_Reference	0..1	Project Reference	Optional	String (Max length:20)	PJTCODE01	This reference is kept for mentioning project number, if supplies are made under any specific project
3.2.7	PO_Ref_Num	0..1	PO Reference Number	Optional	String (Max length:16)	Vendor PO /1	This is the reference number of Purchase Order
3.2.8	PO_Ref_Date	0..1	PO Reference Date	Optional	String (DD/MM/YYYY)	21/07/2019	This is the date of Purchase Order.
4.	Supplier Information	1..1		Mandatory			Header for Supplier Information
4.1	Supplier_Legal_Name	1..1	Supplier Legal Name	Mandatory	String (Max. length:100)	XYZ Ltd.	Legal Name, as appearing in PAN of the Supplier
4.2	Supplier_Trade_Name	0..1	Trade Name of Supplier	Optional	String (Max length:100)	ABC Traders	A name by which the Supplier is known, i.e. Business Name, other than legal name
4.3	Supplier_GSTIN	1..1	GSTIN of Supplier	Mandatory	String (Length:15)	29AADFV7589C1ZX	GSTIN of the Supplier
4.4	Supplier_Address1	1..1	Supplier Address 1	Mandatory	String (Max length:100)	# 1-23-120, Flat No. 3, Nalanda Apartments, MG Road, Vasanth Nagar	Address 1 of the Supplier (Building/Flat no., Road/Street, Locality etc.)
4.5	Supplier_Address2	0..1	Supplier Address 2	Optional	String (Max length:100)	# 1-23-120, Flat No. 3, Nalanda Apartments, MG Road, Vasanth Nagar	Address 2 of the Supplier (Building/Flat no., Road/Street, Locality etc.), if any
4.6	Supplier_Place	1..1	Supplier Place	Mandatory	String (Max length:50)	Bangalore	Location of the Supplier (City/Town/Village)
4.7	Supplier_State_Code	1..1	Supplier State Code	Mandatory	Enumerated List	29	State Code of the Supplier as per GST System  List published and updated from time to time at <a href="https://www.icegate.gov.in/Webappl/STATE_ENQ">https://www.icegate.gov.in/Webappl/STATE ENQ</a>



4.8	Supplier_Pincode	1..1	Supplier PIN Code	Mandatory	Number(Length:6)	560087	PIN Code of the Supplier Locality
4.9	Supplier_Phone	0..1	Supplier Phone	Optional	String (Max length:12)	999999999	Contact number of the Supplier
4.10	Supplier_Email	0..1	Supplier e-mail	Optional	String (Max length:100)	supplier@abc.com	e-mail ID of the Supplier, as per REGEX (Regular Expressions) pattern
<b>5.</b>	<b>Recipient Information</b>	<b>1..1</b>		<b>Mandatory</b>			<b>Header for Recipient Information</b>
5.1	Recipient_Legal_Name	1..1	Recipient Legal Name	Mandatory	String (Max. length:100)	PQR Pvt. Ltd.	It will be legal name of recipient, as per PAN.
5.2	Recipient_Trade_Name	0..1	Recipient Trade Name	Optional	String (Max length:100)	Adarsha	It will be trade name of recipient, if available.
5.3	Recipient_GSTIN	1..1	GSTIN of Recipient	Mandatory	String (Length:15)	29ABCCR 1832C1ZX, URP	GSTIN of the Recipient, if available.  URP: In case of exports or if supplies are made to unregistered persons
5.4	Place_Of_Supply_State_Code	1..1	Place of Supply (State Code)	Mandatory	Enumerated List	29, 96	Code/State Code of Place of Supply as per GST System.  List published and updated from time to time at <a href="https://www.icegate.gov.in/Webappl/STATE_ENQ">https://www.icegate.gov.in/Webappl/STATE_ENQ</a>
5.5	Recipient_Address1	1..1	Recipient Address 1	Mandatory	String (Max length:100)	# 1-23-120, Flat No. 3, Nalanda Apartments, MG Road, Vasanth Nagar	Address 1 of the Recipient (Building/Flat no., Road / Street, Locality etc.)
5.6	Recipient_Address2	0..1	Recipient Address 2	Optional	String (Max length:100)	# 1-23-120, Flat No. 3, Nalanda Apartments, MG Road, Vasanth Nagar	Address 2, if any, of the Recipient (Building/Flat no., Road/Street, Locality etc.), if any
5.7	Recipient_Place	1..1	Recipient Place	Mandatory	String (Max length:100)	Mysore	Location of the Recipient (City/Town/Village)

5.8	Recipient_State_Code	1..1	Recipient State Code	Mandatory	Enumerated List	29	Code/State Code of the Recipient.  List published and updated from time to time at <a href="https://www.icagate.gov.in/Webappl/STATE_ENQ">https://www.icagate.gov.in/Webappl/STATE_ENQ</a>
5.9	Recipient_Pincode	0..1	Recipient PIN Code	Optional	Number (Length:6)	560002	PIN code of the Recipient locality.  In case of export, Pincode need not be mentioned.
5.10	Country_Code_of_Export	0..1	Country Code of Export	Optional	Enumerated List	AN	Code of country of export as per ISO 3166-1 alpha-2 / Indian Customs EDI system.  List published and updated from time to time at <a href="https://www.icagate.gov.in/Webappl/COUNTRY_ENQ">https://www.icagate.gov.in/Webappl/COUNTRY_ENQ</a>
5.11	Recipient_Phone	0..1	Recipient Phone	Optional	String (Max length:12)	0802223323	Contact number of the Recipient
5.12	Recipient_email_ID	0..1	Recipient e-mail ID	Optional	String (Max length:100)	<a href="mailto:billing@xyz.com">billing@xyz.com</a>	e-mail ID of the Recipient, as per REGEX (Regular Expressions) pattern
6.	Payee Information	0..1		Optional			Header for Payee Information
6.1	Payee_Name	0..1	Payee Name	Optional	String (Max length:100)	Ramesh K	Name of the person to whom payment is to be made
6.2	Payee_Bank_Account_Number	0..1	Payee Bank Account Number	Optional	String (Max length:18)	3868501747262	Bank Account Number of Payee
6.3	Mode_of_Payment	0..1	Mode of Payment	Optional	String (Max length:18)	Direct Transfer	Mode of Payment: Cash/Credit/Direct Transfer etc.
6.4	Bank_Branch_Code	0..1	Bank Branch Code	Optional	String (Max length:11)	SBIN9876543	Indian Financial System Code (IFSC) of Payee's Bank Branch
6.5	Payment_Terms	0..1	Payment Terms	Optional	String (Max length:100)	Text	Terms of Payment, if any, with the Recipient can be provided.

6.6	Payment_Instruction	0..1	Payment Instruction	Optional	String (Max length:100)	Text	Instruction, if any, regarding payment can be provided.
6.7	Credit_Transfer_Terms	0..1	Credit Transfer Terms	Optional	String (Max length:100)	Text	Terms to specify credit transfer payments.
6.8	Direct_Debit_Terms	0..1	Direct Debit Terms	Optional	String (Max length:100)	Text	Terms, if any, to specify a direct debit.
6.9	Credit_Days	0..1	Credit Days	Optional	Numeric (Max length:4)	30	Number of days within which payment is due.
7.	Delivery_Information	0..1		Optional			Header for Delivery Information
7.1	Ship_To_Details	0..1	Ship To Details	Optional	<u>Refer A 1.0</u>		Details of location to which the supply has to be delivered.
7.2	Dispatch_From_Details	0..1	Dispatch From Details	Optional	<u>Refer A 1.1</u>		Details of location from where Supply has to be dispatched.
8.	Invoice Item Details	1..n		Mandatory			Header for Invoice Item Details
8.1	Item_List	1..n	Item List	Mandatory	<u>Refer A 1.2</u>		Provides information about the goods and services being invoiced.
9.	Document Total	1..1		Mandatory			Header for Document Total Details
9.1	Document_Total_Details	1..1	Document Total Details	Mandatory	<u>Refer A 1.3</u>		Details of document total including taxes.
10.	Extra Information	0..1		Optional			Header for Extra Information
10.1	Tax_Scheme	1..1	Tax Scheme	Mandatory	String (Max length: 10)	GST	To specify the tax/levy applicable – GST (This field is mandatory only if this section is selected)
10.2	Remarks	0..1	Remarks	Optional	String (Max length: 100)	New batch Items submitted	A textual note that gives unstructured information that is relevant to the Invoice as a whole e.g. reasons for any correction or assignment note in case the invoice has been factored etc.



10.3	Port_Code	0..1	Port Code	Optional	Enumerated List	Alpha numeric	In case of export/supply to SEZ, port code can be mentioned as per Indian Customs EDI System (ICES), if applicable and available at the time of reporting e-invoice.  Lists published and updated from time to time at below URLs:
							EDI Port Codes: <a href="https://www.icegate.gov.in/Webappl/LOCATION_ENQ">https://www.icegate.gov.in/Webappl/LOCATION_ENQ</a>  Non-EDI Port Codes: <a href="https://www.icegate.gov.in/Webappl/nonlocation_det_all.jsp">https://www.icegate.gov.in/Webappl/nonlocation_det_all.jsp</a>
10.4	Shipping_Bill_Number	0..1	Shipping Bill Number	Optional	String (Max length: 20)	Alpha numeric	In case of export/supply to SEZ, shipping bill number as per Indian Customs EDI System (ICES), can be mentioned, if applicable and available at the time of reporting e-invoice.
10.5	Shipping_Bill_Date	0..1	Shipping Bill Date	Optional	String (DD/MM/YYYY)	03/12/2020	Date of Shipping Bill as per Indian Customs EDI System (ICES)
10.6	Export_Duty_Amount	0..1	Export Duty Amount	Optional	Number (Max Length: 12,2)	1200000.50	Amount of Export Duty in INR, if any, applicable (in case of invoices for export)
10.7	Supplier_Can_Opt_Refund	0..1	Supplier Can Opt Refund	Optional	String (Length: 1)	Y / N	In case of deemed export supplies, this field is for mentioning whether supplier can exercise the option of claiming refund or not.
10.8	ECOM_GSTIN	0..1	e-Commerce Operator's GSTIN	Optional	String (Length: 15)	29ABCCR1832C1CX	GSTIN of e-commerce operator, if supply is made through him/her.
11.	Additional_Supporting_Documents	0..n		Optional			<b>Header for Additional Supporting Documents</b>
11.1	Additional_Supporting_Documents_URL	0..1	Additional Supporting Documents URL	Optional	String (Max length: 100)	<a href="http://www.xyz.com/abc">http://www.xyz.com/abc</a>	This is to enter URL reference of additional supporting documents, if any.
11.2	Additional_Supporting_Documents_base64	0..1	Additional Supporting Document in base64	Optional	String (Max length: 1000)	Base 64 encoded Document	This is to add any additional document in PDF/Microsoft Word in Base64 encoded format.

11.3	Additional Information	0..1	Additional Information	Optional	String (Max length: 1000)	Free text, remarks, identifiers, etc.	Any additional information, names, values, data etc. that is specific for the Supplier-Recipient transaction e.g. CIN, trade-specific information, Drug Licence Reg. No., FOB/CIF etc.
12.	E-way Bill Details	0..1		Optional			Header for e-way Bill Details
12.1	Transporter_ID	0..1	Transporter ID	Optional	String (Length: 15)	29AADFV7589C1ZO	Registration / Enrolment Number of the transporter  (This field is required if Part-A of E-waybill has to be generated)
12.2	Trans_Mode	0..1	Mode of Transportation	Optional	Enumerated List	1/2/3/4	Option to be provided based on mode of transport available on e-Way Bill Portal  1 for Road; 2 for Rail; 3 for Air; 4 for Ship  (This field is required if Part-B of e-way bill is also to be generated)
12.3	Trans_Distance	1..1	Distance of Transportation	Mandatory	Number (Max length: 4)	200	Distance of Transportation  (This field is mandatory only if this section is selected)
12.4	Transporter_Name	0..1	Transporter Name	Optional	String (Max length: 100)	Sphurthi Transporters	Name of the Transporter
12.5	Trans_Doc_No.	0..1	Transport Document Number	Optional	String (Max length: 15)	As/34/746	Transport Document Number  (This field is mandatory if mode of Transport is Rail or Air or Ship)
12.6	Trans_Doc_Date	0..1	Transport Document Date	Optional	String (DD/MM/YYYY)	21/07/2019	Date of Transport document.  (This field is mandatory if mode of Transport is Rail or Air or Ship)

12.7	Vehicle_No.	0..1	Vehicle Number	Optional	String (Max. length: 20)	KA12KA1234 or KA12K1234 or KA123456 or KAR1234	Vehicle Registration Number  (This field is mandatory if mode of Transport is Road)
12.8	Vehicle_Type	0..1	Vehicle Type	Optional	Enumeration List	O / R	To mention nature of vehicle:  O: Over-Dimensional Cargo  R: Regular  (This field is mandatory if Part-B of e-way bill is also to be generated)
A 1.0	Ship To Details	0..1		Optional			Header for Annexure A 1.0: Ship To Details
Sr. No.	Parameter Name	Cardinality	Description	Whether optional or mandatory	Field Specifications	Sample Value	Explanatory Notes
A.1.0 .1	ShipTo_Legal_Name	1..1	Ship To Legal Name	Mandatory	String (Max length: 100)	ABC-1 Ltd.	Legal Name of the entity to whom the supplies are shipped to.  (This field is mandatory only if this section is selected)
A.1.0 .2	ShipTo_Trade_Name	0..1	Ship To Trade Name	Optional	String (Max length: 100)	XYZ-1	Trade Name of the entity to whom the supplies are shipped to.
A.1.0 .3	ShipTo_GSTIN	0..1	Ship To GSTIN	Optional	String (Length: 15)	36AABCT22 23L1ZF	GSTIN of the entity to whom the supplies are shipped to.
A.1.0 .4	ShipTo_Address1	1..1	Ship To Address1	Mandatory	String (Max length: 100)	Flat No. 2, Priya Towers, Omega Road, Srinivasa Nagar	Address 1 of the entity to whom the supplies are shipped to  (This field is mandatory only if this section is selected)
A.1.0 .5	ShipTo_Address2	0..1	Ship To Address2	Optional	String (Max length: 100)	Flat No. 2, Priya Towers, Omega Road, Srinivasa Nagar	Address 2, if any, of the entity to whom the supplies are shipped to
A.1.0 .6	ShipTo_Place	1..1	Ship To Place	Mandatory	String (Max length: 100)	Bangalore	Place (City/Town/Village) of entity to whom the supplies are shipped to.  (This field is mandatory only if this section is selected)



A.1.0 .7	ShipTo_ Pincode	1..1	Ship To Pincode	Mandatory	Number (Max length: 6)	560001	PIN code of the location to which the supplies are shipped to.  <i>(This field is mandatory only if this section is selected)</i>
A.1.0 .8	Ship_To_ State_Code	1..1	Ship To State Code	Mandatory	Enumerated List	29	Code/State Code (as per GST System) to which the supplies are shipped to.  List published and updated from time to time at <a href="https://www.icegate.gov.in/Webappl/STATE_ENQ">https://www.icegate.gov. in/Webappl/STATE_ ENQ</a>  <i>(This field is mandatory only if this section is selected)</i>
A 1.1	Dispatch From Details	0..1		Optional			<b>Header for Annexure A 1.1: Dispatch From Details</b>
Sr. No.	Parameter Name	Cardinality	Description	Whether mandatory or optional	Field Specifications	Sample Value	Explanatory Notes
A.1.1 .1	DispatchFrom _Name	1..1	Dispatch From Name	Mandatory	String (Max length:100)	XYZ-2	Name of the entity from which goods are dispatched.  <i>(This field is mandatory only if this section is selected)</i>
A.1.1 .2	DispatchFrom _Address1	1..1	Dispatch From Address1	Mandatory	String (Max length: 100)	Building No. 4/2, Flat No. 3, Kakatiya Apartments, Vasanth Nagar	Address 1 of the entity from which goods are dispatched.  <i>(This field is mandatory only if this section is selected)</i>
A.1.1 .3	DispatchFrom _Address2	0..1	Dispatch From Address2	Optional	String (Max length: 100)	Building No. 4/2, Flat No. 3, Kakatiya Apartments, Vasanth Nagar	Address 2 of the entity from which goods are dispatched.
A.1.1 .4	DispatchFrom _Place	1..1	Dispatch From Place	Mandatory	String (Max length: 100)	Bangalore	Place (City/Town/Village) of the entity from which goods are dispatched.  <i>(This field is mandatory only if this section is selected)</i>

A.1.1 .5	DispatchFrom _State_Code	1..1	Dispatch From State Code	Mandatory	Enumerated List	29	Code/State Code of the entity (as per GST System), from which goods are dispatched.  List published and updated from time to time at <a href="https://www.icegate.gov.in/Webappl/STATE_ENQ">https://www.icegate.gov.in/Webappl/STATE_ENQ</a>
							(This field is mandatory only if this section is selected)
A.1.1 .6	DispatchFrom _Pincode	1..1	Dispatch From Pincode	Mandatory	Number (Length: 6)	560087	Pincode of the locality of entity from where goods are dispatched.  (This field is mandatory only if this section is selected)
A.1.2	Item Details	1..n		Mandatory			Header for Annexure A 1.2: Item Details
Sr. No.	Parameter Name	Cardinality	Description	Whether mandatory or optional	Field Specifications	Sample Value	Explanatory Notes
A.1.2 .1	Sl_No.	1..1	Serial Number	Mandatory	String (Max length: 6)	1,2,3	Serial number of the item
A.1.2 .2	Item Description	0..1	Item Description	Optional	String (Max length: 300)	Mobile	Description of the item
A.1.2 .3	Is_Service	1..1	Service	Mandatory	String (Length: 1)	Y/N	Specify whether supply is service or not.
A.1.2 .4	HSN_Code	1..1	HSN Code	Mandatory	String (Max length: 8)	1122	To enter applicable HSN / SAC Code of Goods / Service
A.1.2 .5	Batch Details	0..1		Optional	<u>Refer A 1.4</u>		Some manufacturers may mention batch details (in Section A 1.4)
A.1.2 .6	Barcode	0..1	Barcode	Optional	String (Max length: 30)	b123	Barcode, if any, of the item.
A.1.2 .7	Quantity	0..1	Quantity	Optional	Number (Max length: 10,3)	10	The quantity of items to be mentioned in the invoice.  This is mandatory only in case of goods.
A.1.2 .8	Free_Qty	0..1	Free Quantity	Optional	Number (Max length: 10,3)	99	Quantity of item(s), if any, given free of charge (FOC)



A.1.2.9	Unit_Of_Measurement	0..1	Unit of Measurement	Optional	String (Max length: 8)	Box	The Unit of Measurement (UOM), if any, applicable on invoiced goods.
A.1.2.10	Item_Price	1..1	Item Price	Mandatory	Number (Max length : 12,3)	500.5	Price per unit item.
A.1.2.11	Gross_Amount	1..1	Gross Amount	Mandatory	Number (Max length : 12,2)	5000	The gross price of an item (cost multiplied by quantity - rounded off to 2 decimal), exclusive of taxes.
A.1.2.12	Item_Discount_Amount	0..1	Item Discount Amount	Optional	Number (Max length: 12,2)	10.25	Discount amount, if any, for the item.
A.1.2.13	Pre_Tax_Value	0..1	Pre-Tax Value	Optional	Number (Max length: 12,2)	99.00	<p>If pre-tax value is different from taxable value, mention the pre-tax value and taxable values separately.</p> <p>In some cases, the pre-tax value may be different from taxable value.</p> <p>For example, where old goods are exchanged for new ones (e.g. new phone supplied for INR 20,000 along with exchange of old phone, then pre-tax value would be INR 20,000 and taxable value would be</p>
A.1.2.26	Purchase_Order_Line_Reference	0..1	Purchase Order Line Reference	Optional	String (Max length: 50)	746/ABC/01	Reference of Purchase Order Line
A.1.2.27	Item_Total_Amt	1..1	Item Total Amount	Mandatory	Number (Max length: 12,2)	5000	<p>The item total value that includes all taxes, cesses, as well as other charges.</p> <p>However, this value excludes discount, if any.</p>
A.1.2.28	Origin_Country_Code	0..1	Code of Country of Origin	Optional	Enumerated List	DZ	<p>This is to specify country of origin of the item, e.g. mobile phone sold in India could be manufactured in other country;</p> <p>Code of country of export as per ISO 3166-1 alpha-2 / Indian Customs EDI system (ICES).</p> <p>List published and updated from time to time at <a href="https://www.icegate.gov.in/Webappl/COUNTRY_ENQ">https://www.icegate.gov.in/Webappl/COUNTRY_ENQ</a></p>

A.1.2.29	Unique_Serial_Number	0..1	Unique Serial Number	Optional	String (Max length: 20)	553	Serial number, in case of each item having a unique number.
A.1.2.30	Product_Attribute_Details	0..n	Optional	Refer A 1.5			Attribute details of product
A 1.3	Document Total Details	1..1		Mandatory			Header for Annexure A 1.3: Document Total Details
Sr. No.	Parameter Name	Cardinality	Description	Whether mandatory or optional	Field Specifications	Sample Value	Explanatory Notes
A.1.3.1	Taxable_Value_Total	1..1	Total Taxable Value	Mandatory	Number (Max length: 14,2)	768439.35	This is the sum of the taxable values of all the items in the document.
A.1.3.2	IGST_Amt_Total	0..1	Total IGST Amount	Optional	Number (Max length : 14,2)	265.50	Total IGST amount for the invoice.  Appropriate taxes based on rule will be applicable.  For example, either of CGST & SGST/UTGST or IGST will be mandatory.  <i>As this is conditional mandatory, it is marked as 'optional'</i>
A.1.3.3	CGST_Amt_Total	0..1	Total CGST Amount	Optional	Number (Max length: 14,2)	65.45	Total CGST amount for the invoice.  Appropriate taxes based on rule will be applicable.  For example, either of CGST & SGST/UTGST or IGST will be mandatory.  <i>As this is conditional mandatory, it is marked as 'optional'</i>
							INR 24,000, assuming exchange value of old phone is 4,000.  Another example is in the case of real estate where pre-tax value may be different from taxable value.

A.1.2 .14	Item_Taxable _Value	1..1	Item Taxable Value	Mandatory	Number (Max length: 12,2)	5000	This is the value on which tax is computed. Value cannot be negative.
A.1.2 .15	GST_Rate	1..1	GST Rate	Mandatory	Number (Max length: 3,3)	5	The GST rate, represented as percentage that applies to the invoiced item. It will be IGST rate or sum of CGST & SGST Rates.
A.1.2 .16	IGST_Amt	0..1	IGST Amount	Optional	Number (Max Length: 12,2)	999.45	Amount of IGST payable per item (rounded off to 2 decimals). If IGST is reported, then CGST & SGST/UTGST will be blank. For taxable supplies, either IGST or CGST &SGST/UTGST should be reported.
A.1.2 .17	CGST_Amt	0..1	CGST Amount	Optional	Number (Max Length: 12,2)	650.00	Amount of CGST payable per item (rounded off to 2 decimals).  If CGST is reported, then SGST/UTGST has to be reported and IGST will be blank.
A.1.2 .18	SGST_UTGST Amt	0..1	SGST/UTGST Amount	Optional	Number (Max length: 12,2)	650.00	Amount of SGST/UTGST payable per item(rounded off to 2 decimals).  If SGST/UTGST is reported, then CGST must be reported and IGST will be blank.
A1.2. 19	Comp_Cess_ Rate_Ad_ Valorem	0..1	Compensa- tion Cess Rate, Ad Valorem	Optional	Number (Max length: 3,3)	2.5%	<i>Ad valorem</i> Rate of GST Compensation Cess, applicable, if any
A1.2. 20	Comp_Cess_ Amt_Ad_ Valorem	0..1	Compensa- tion Cess Amount, Ad Valorem	Optional	Number (Max length: 12,2)	56.00	GST Compensation Cess amount, ad valorem (rounded off to 2 decimals) (based on value of the item)
A1.2. 21	Comp_Cess_ Amt_Non_ Ad_Valorem	0..1	Compensatio n Cess Amount, Non Ad_ Valorem	Optional	Number (Max length:12,2)	23.00	GST Compensation Cess amount, computed on the basis other than value of item (i.e. specific cess amount computed based on quantity, number etc.)
A1.2. 22	State_Cess_ Rate_Ad_ Valorem	0..1	State Cess Rate, Ad_ Valorem	Optional	Number (Max length: 3,3)	1.5 %	<i>Ad valorem</i> Rate of State/UT Cess, applicable, if any
A1.2. 23	State_Cess_ Amt_Ad_ Valorem	0..1	State Cess Amount, Ad Valorem	Optional	Number (Max length: 12,2)	43.00	State/UT Cess amount, ad valorem (based on value of the item)



A.1.2. 24	State_Cess_Amt_Non_Ad_Valorem	0..1	State Cess Amount, <i>non ad valorem</i>	Optional	Number (Max length: 12,2)	12.00	State/UT Cess amount, computed on the basis other than value of item (i.e. specific cess amount computed based on quantity, number etc.)
A.1.2. .25	Other_Charges_Item_Level	0..1	Other Charges (item level)	Optional	Number (Max length: 12,2)	874.95	Any other charges applicable at item level.  These may not be part of taxable value, e.g. in case of pure agent reimbursement.
A.1.3 .4	SGST_UTGST_Amt_Total	0..1	Total SGST/UTGST Amount	Optional	Number (Max length : 14,2)	65.45	Total SGST/UTGST amount for the invoice.  Appropriate taxes based on rule will be applicable. For example, either of CGST & SGST/UTGST or IGST will be mandatory.  <i>As it is conditional mandatory, it is marked as 'optional'</i>
A.1.3 .5	Comp_Cess_Amt_Total	0..1	Total Compensation Cess Amount	Optional	Number (Max length : 14,2)	24.95	Total GST Compensation Cess amount for the invoice ( <i>ad valorem as well as non-ad valorem</i> )
A.1.3 .6	State_Cess_Amt_Total	0..1	Total State Cess Amount	Optional	Number (Max length : 14,2)	5.45	Total State cess amount for the invoice ( <i>ad valorem as well as non-ad valorem</i> )
A.1.3.7	Discount_Amt_Invoice_Level	0..1	Invoice Level Discount Amount	Optional	Number (Max length: 14,2)	100.00	This is Discount Amount, if any, applicable on total invoice value
A.1.3.8	Other_Charges_Invoice_Level	0..1	Other Charges (Invoice Level)	Optional	Number (Max length: 14,2)	200.00	This is Other charges, if any, applicable on total invoice value
A.1.3.9	Round_Off_Amount	0..1	Round Off Amount	Optional	Number (Max length: 2,2)	31.21	This is round off amount of total invoice value.
A.1.3 .10	Total_Invoice_Value_INR	1..1	Total Invoice Value in INR	Mandatory	Number (Max length: 14,2)	745249678.50	The total value of invoice including taxes/GST and rounded to two decimals maximum.
A.1.3 .11	Total_Invoice_Value_FCNR	0..1	Total Invoice Value in FCNR	Optional	Number (Max length: 14,2)	\$5729.65	The total value of invoice in Additional Currency
A.1.3. 12	Paid_Amount	0..1	Paid Amount	Optional	Number (Max length: 14,2)	8463.50	The amount, if any, which has been paid in advance.  It must be rounded to maximum 2 decimals.

A.1.3. 13	Amount_Due	0..1	Amount Due	Optional	Number (Max length: 14,2)	98789.50	The outstanding amount due for payment. It must be rounded to maximum 2 decimals.
A.1.4	Batch Details	0..1		Optional			Header for Annexure A 1.4: Batch Details
Sr. No.	Parameter Name	Cardinality	Description	Whether mandatory or optional	Field Specifications	Sample Value	Explanatory Notes
A.1.4 .1	Batch_Number	1..1	Batch Number	Mandatory	String (Max Length: 20)	673927	Certain set of manufacturers may mention batch number details. <i>(This field is mandatory only if this section is selected)</i>
A.1.4 .2	Batch_Expiry_Date	0..1	Batch Expiry Date	Optional	String (DD/MM/YYYY)	21/11/2019	Expiry Date of the Batch, if any
A.1.4 .3	Warranty_Date	0..1	Warranty Date	Optional	String (DD/MM/YYYY)	21/11/2019	Warranty date for the Item, if any.
A.1.5	Attribute Details of Item	0..n		Optional			Header for Annexure A 1.5: Attribute Details of Item
Sr. No.	Parameter Name	Cardinality	Description	Whether mandatory or optional	Field Specifications	Sample Value	Explanatory notes
A.1.5 .1	Attribute_Name	0..1	Attribute Name	Optional	String (Max Length: 100)	Colour	Attribute Name of the item.
A.1.5 .2	Attribute_Value	0..1	Attribute Value	Optional	String (Max Length: 100)	Red, green, etc.	Attribute Value of item."

**S. A. SYNREM,**

Commissioner & Secretary to the Government of Meghalaya,  
Excise, Registration, Taxation & Stamps Department.



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Shillong, Thursday, October 1, 2020

9<sup>th</sup> Asvina, 1942 (S. E.)

## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

### NOTIFICATION

The 20<sup>th</sup> August, 2020.

**No.ERTS(T)2/2020/349.** - In exercise of the powers conferred by section 164 of the Meghalaya Goods and Services Tax Act, 2017 (Act 10 of 2017), the Government of Meghalaya, on the recommendations of the Council, hereby makes the following rules further to amend the Meghalaya Goods and Services Tax Rules, 2017, namely:-

1. **Short Title and Commencement.** - (1) These rules may be called the Meghalaya Goods and Services Tax (Tenth Amendment) Rules, 2020.

(2) Save as otherwise provided, they shall come into force on the date of issue by the Government.

2. In the Meghalaya Goods and Services Tax Rules, 2017 (hereinafter referred to as the said rules), in rule 8, for sub-rule (4A), the following sub-rule shall be substituted with effect from 1<sup>st</sup> April, 2020, namely : -

"(4A) Where an applicant, other than a person notified under sub-section (6D) of section 25, opts for authentication of Aadhaar number, he shall, while submitting the application under sub-rule (4), with effect from 21<sup>st</sup> August, 2020, undergo authentication of Aadhaar number and the date of submission of the application in such cases shall be the date of authentication of the Aadhaar number, or fifteen days from the submission of the application in **Part B** of **FORM GST REG-01** under sub-rule (4), whichever is earlier."

3. In the said rules, in rule 9, with effect from 21<sup>st</sup> August, 2020,-

(i) in sub-rule (1), for the proviso, the following provisos shall be substituted, namely:-

"Provided that where a person, other than a person notified under sub-section (6D) of section 25, fails to undergo authentication of Aadhaar number as specified in sub-rule (4A) of rule 8 or does not

opt for authentication of Aadhaar number, the registration shall be granted only after physical verification of the place of business in the presence of the said person, in the manner provided under rule 25:

Provided further that the proper officer may, for reasons to be recorded in writing and with the approval of an officer not below the rank of Joint Commissioner, in *lieu* of the physical verification of the place of business, carry out the verification of such documents as he may deem fit.";

(ii) in sub-rule (2), before the Explanation, the following proviso shall be inserted, namely: -

"Provided that where a person, other than a person notified under sub-section (6D) of section 25, fails to undergo authentication of Aadhaar number as specified in sub-rule (4A) of rule 8 or does not opt for authentication of Aadhaar number, the notice in **FORM GST REG-03** may be issued not later than twenty one days from the date of submission of the application.";

(iii) in sub-rule (4), for the word, "shall", the word "may" shall be substituted;

(iv) for sub-rule (5), the following sub-rule shall be substituted, namely: -

"(5) If the proper officer fails to take any action, -

- (a) within a period of three working days from the date of submission of the application in cases where a person successfully undergoes authentication of Aadhaar number or is notified under sub-section (6D) of section 25; or
- (b) within the time period prescribed under the proviso to sub-rule (2), in cases where a person, other than a person notified under sub-section (6D) of section 25, fails to undergo authentication of Aadhaar number as specified in sub-rule (4A) of rule 8; or
- (c) within a period of twenty one days from the date of submission of the application in cases where a person does not opt for authentication of Aadhaar number; or
- (d) within a period of seven working, days from the date of the receipt of the clarification, information or documents furnished by the applicant under sub-rule (2),

the application for grant of registration shall be deemed to have been approved.".

4. In the said rules, in rule 25, with effect from 21<sup>st</sup> August, 2020, after the words "failure of Aadhaar authentication", the words "or due to not opting for Aadhaar authentication" shall be inserted.

**S. A. SYNREM,**

Commissioner & Secretary to the Government of Meghalaya,  
Excise, Registration, Taxation and Stamps Department.



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## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

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**NOTIFICATION**

The 31<sup>st</sup> August, 2020.

**No.ERTS(T)2/2020/353.** - In exercise of the powers conferred by sub-section (2) of Section 1 of the Meghalaya Goods and Services Tax (Amendment) Act, 2020 (Meghalaya Act No.5 of 2020), the Government of Meghalaya hereby appoints the 1<sup>st</sup> day of September, 2020, as the date on which the provisions of Section 10 of the Meghalaya Goods and Services Tax (Amendment) Act, 2020 (Meghalaya Act No.5 of 2020), shall come into force.

**S. A. SYNREM,**  
Commissioner & Secretary to the Government of Meghalaya,  
Excise, Registration, Taxation and Stamps Department.





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## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

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**NOTIFICATION**

The 31<sup>st</sup> August, 2020.

**No.ERTS(T)2/2020/361.** - In exercise of the powers conferred by section 148 of the Meghalaya Goods and Services Tax Act, 2017 (Act 10 of 2017), the Government of Meghalaya, on the recommendations of the Council, hereby makes the following further amendment in the notification of the Government of Meghalaya, ERTS Department No.21/2019- State Tax, dated the 23<sup>rd</sup> April, 2019, published in the Gazette of Meghalaya, Extraordinary, Part II A, *vide* number 181, dated the 2<sup>nd</sup> May, 2019, namely:-

In the said notification, in the third paragraph, in the first proviso, for the figures, letters and words "31<sup>st</sup> day of August, 2020", the figures, letters and words "31<sup>st</sup> day of October, 2020" shall be substituted.

**S. A. SYNREM,**  
Commissioner & Secretary to the Government of Meghalaya,  
Excise, Registration, Taxation and Stamps Department.